## How to Claim PDUs for this Event

Thank you for participating in the 2015 PMI® Business Analysis Virtual Conference 2015!

All professional development units (PDUs) earned for this event need to be self-reported. You can claim up to 6 PDUs for sessions viewed during the event. This includes sessions that were watched live, as well as those accessed on demand.

## To report your PDUs:

- 1. Go to https://ccrs.pmi.org/ with your username and password.
- 2. Click on "Report PDUs".
- 3. Step 1:
  - a. Select "Cat A: Registered Education Provider/PMI Component".
  - b. Select "Find an Activity (Course or Event)".
  - c. Click Next.

## 4. Step 2:

- a. Enter the provider number (2006) into the "Provider Number" field and the activity number (see the table below to find your activity number) into the "Activity Number" field.
- b. Click on "Search".
- c. Click on the course you are reporting PDUs.

## 5. Step 4:

- a. Enter the date the activity started and ended.
- b. On this screen, you will be asked to verify the number of PDUs you have earned for this course. The number stated on this page is predetermined by the provider and cannot be increased. If you did not attend the full course, you may decrease the number of PDUs stated on this page.
- c. Enter your PDU amount for each qualifying certification (Each hour of qualified learning is equal to one PDU).
- d. Confirm the claim is accurate by selecting the check box on the bottom left side of the reporting form.
- e. Once you have verified your claim is accurate, click on "Submit".

See the below provider number and activity numbers for the PMI Business Analysis Virtual Conference for reference.

Provider	Activity	Activity Title
Number	Number	
2006	BA15WEB01	From Models to Stories: Building your Agile Backlog
2006	BA15WEB02	The Dynamic Duo – How to Exploit Use Cases and Wireframes Like a Superhero
2006	BA15WEB03	Agile Requirements and Business Analysis: Myths and Realities
2006	BA15WEB04	Requirements Management Best Practices
2006	BA15WEB05	The Hollywood Syndrome
2006	BA15WEB06	I Finished My Project With Incomplete Requirements!

This event will be open for on demand viewing for 90 days after the live event. We invite you to login at any time to view recorded sessions you were unable to attend.

If you have any questions or concerns, please do not hesitate to contact <a href="PMI Customer Care">PMI Customer Care</a>.